

## **Startup Incubation & Innovation Centre, IIT Kanpur**

Invites applications for “YPP Fellow (CSR & AgriTech)”

<b>Job Title</b>	<b>Young Professional Program Fellow</b>		
<b>Job Code</b>	YPP-CSR		
<b>Reports to</b>	Domain Head – CSR & AGRITECH	<b>Location</b>	Kanpur (Uttar Pradesh)
<b>Job Type</b>	Contractual	<b>Tenure</b>	1 Year
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Manage startup portfolios</li> <li>• Extensive coordination with incubated startups and their stakeholders</li> <li>• Lead meeting planning, facilitation, presentation, minutes, and follow-up</li> <li>• Outreach activities</li> <li>• Conduct Workshops, hands-on training, and seminars</li> <li>• Assisting in planning the call for applications for startup grants.</li> <li>• Conduct financial due diligence of documents for the release of the grant.</li> <li>• Maintain databases of activities, startups, and beneficiaries.</li> <li>• Support project execution with administrative and data management tasks.</li> <li>• Lead and support other activities as assigned from time to time.</li> </ul>		
<b>Travel</b>	Pan-India travel may be required based on needs.		
<b>Eligibility</b>	<ul style="list-style-type: none"> <li>• B.Tech. / M.Tech / M.Sc / MBA</li> </ul>		
<b>Desirable</b>	<ul style="list-style-type: none"> <li>• Prior experience of 0-2 years at an incubator/startups ecosystem or academic / research institution is preferred.</li> <li>• Ability to independently execute projects</li> <li>• Ability to thrive in a fast-paced, dynamic start-up environment</li> <li>• Excellent organizational, interpersonal, and communication skills.</li> </ul>		
<b>Communication</b>	<p><b>Apply now: <a href="https://forms.gle/pfYKsKjimmuLdyrp7">https://forms.gle/pfYKsKjimmuLdyrp7</a></b></p> <p>Note: Without job code applications won't be accepted</p>		