

<b>Job Title</b>	<b>Manager – Procurement</b>		
<b>Job Code</b>	SIIC-Mgr-Poc		
<b>Reports to</b>	AMD, MFP Federation	<b>Location</b>	Nava Raipur
<b>Job Type</b>	Full-time, Contractual	<b>Tenure</b>	1 Year
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>Facilitating and assisting the Federation and Zila Unions in the procurement of minor forest produce such as honey, tamarind, medicinal produce etc in accordance with the approved procurement plan.</li> <li>Assisting the Federation in preparing, updating, and monitoring procurements in accordance with the approved procurement plan.</li> <li>Assist the Federation in systematic maintenance of procurement-related records and documentation for audit/ review.</li> <li>Procurement of forest produce through primary cooperative societies / SHG's logistics for transportation primary processing &amp; storage.</li> <li>Procurement plan preparation and implementation.</li> <li>Develop Assessment of profit/ loss and benefit-sharing, procurement standards and ensure standards during procurement, supply chain management organic certification of forest produce.</li> <li>Any other related work</li> </ul>		
<b>Travel</b>	As and when required, across the country for project monitoring and execution as well as for coordination with geographically distributed teams		
<b>Eligibility</b>	<ul style="list-style-type: none"> <li>Graduate Degree in Engineering Agriculture / forestry / Management disciplines from reputed National/ International University/Institute.</li> <li>Minimum 5 years' experience in procurement of Agri - based commodities.</li> <li>Experience in dealing with PSUs / processing units</li> </ul>		
<b>Desirable</b>	<ul style="list-style-type: none"> <li>MBA / PGDM from reputed National/ International University / Institute with a focus in Procurement/ Supply Chain Management.</li> <li>Experience handling state/ central governments projects and social sector.</li> <li>Experience in procurement of Agri / Forest produce from farmers.</li> </ul>		
<b>Communication</b>	<p>The interested candidates can write a cover note highlighting their relevant experience and strengths for this position with the following details with the <b>job title in the subject line</b> and the <b>following details</b> to <b>hr @ siicfirst.com</b>.  <b>Please Note- Incomplete applications/resumes sent to any other mail id SHALL NOT be considered for any scrutiny.</b></p> <ul style="list-style-type: none"> <li>Total experience:</li> <li>Current Organization:</li> <li>Current CTC:</li> <li>Notice period:</li> <li>Total relevant experience:</li> <li>Current Location:</li> <li>Expected CTC – (Negotiable / Non Negotiable)</li> </ul>		

Place of Posting State HQ of CGMFP Federation, Naya Raipur, Chhattisgarh.

Link - [www.cgmpfed.org](http://www.cgmpfed.org)

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