

Job Title	Assistant Manager (Projects)		
Job Code	SIIC-AMgr-Projects		
Reports to	Manager	Location	Kanpur
Job Type	Full-time, Contractual	Tenure	1 Year
Responsibilities	<ul style="list-style-type: none"> • Lead general project management activities across various programs and related projects • Scouting for potential startups and SMEs in relevant domain/s • Manage the pre-incubation and the incubation process, and the incubatee cohort assigned ensuring strong engagement with all stakeholders • Developing project scopes and objectives, involving all relevant stakeholders, and ensuring technical feasibility • Mapping out a detailed project plan to track progress on a regular basis, and plan how to proceed. • Liaison and Relationship management with funding agencies, corporates and other stakeholders Lead and support other activities as assigned. 		
Travel	<ul style="list-style-type: none"> • As and when required, across the country for project monitoring and execution as well as for coordination with geographically distributed teams 		
Eligibility	<ul style="list-style-type: none"> • B.Tech in Electronics/Communication Engineering/Aerospace Engineering/IT. • Minimum 1 year of experience in the field of hardware, defence, technology, innovation etc. • Strong research and documentation skills • Excellent Communication (Spoken and written)and Coordination Skills, Creative and innovative thinking. 		
Desirable	<ul style="list-style-type: none"> • Relevant Experience of working with start-up/ SME Ecosystem. • Understanding of defence sector • Strong organization skills with a problem-solving attitude. • Good Team Player with high energy willing to work in a start-up environment. • Competence in working with multidimensional & multicultural environment 		
Communication	<p>Email your current resume with a cover note highlighting their relevant experience and strengths for this position and your latest passport-size photograph with the job code in the subject line and the following details to hr @ siicfirst . com</p> <p>Note: Applications/Resumes sent to any other mail id SHALL NOT be accepted.</p>		

Startup Incubation and Innovation Center

SIDBI Building, Sixth Avenue, IIT Kanpur, Kalyanpur,
 Kanpur Nagar, Uttar Pradesh, India - 208016.

Careers @ FIRST, IIT Kanpur
<https://siicincubator.com/careers>

	<ul style="list-style-type: none">• Total experience:• Total relevant experience:• Current Organization:• Current Location:	<ul style="list-style-type: none">• Notice period:• Current CTC:• Expected CTC: (Negotiable/ Non-negotiable)
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