

Startup Incubation & Innovation Centre, IIT Kanpur Invites applications for

“Assistant Manager - CSR”

Job Title	Assistant Manager - CSR programs		
Job Code	SIIC-AM-CSR		
Job Type	Contractual	Location	Kanpur (Uttar Pradesh)
Job Description	The Assistant Manager will be responsible for implementing and managing CSR programs in collaboration with corporate partners, with a focus on supporting and scaling startups. The role involves working closely with corporates, startups, and internal teams to drive program execution, innovation, and measurable impact.		
Responsibilities	<ul style="list-style-type: none">● Lead and manage CSR programs in partnership with corporate agencies● Support implementation of CSR initiatives focused on startup incubation and acceleration● Identify, onboard, and manage startups aligned with CSR objectives● Coordinate with corporate partners to ensure effective program delivery and alignment● Monitor program progress, outcomes, and impact metrics● Prepare reports, presentations, and documentation for stakeholders● Facilitate interactions between corporates and startups, including reviews and showcases● Support execution of program activities including pilots, deployments, and scale-up initiatives● Represent SIIC at meetings, events, and stakeholder interactions		
Travel	As and when required.		
Eligibility	<ul style="list-style-type: none">● Master’s degree in Management, Development Studies, Public Policy, or related fields● 3–6 years of relevant experience in CSR, program management, or startup ecosystem		
Desirable	<ul style="list-style-type: none">● Experience in implementing CSR programs with corporates● Experience working with startups, incubators, or innovation programs● Strong stakeholder management and coordination skills● Understanding of CSR frameworks, compliance, and reporting● Interest in social impact, innovation, and entrepreneurship● Proficiency in MS Office (Word, Excel, PowerPoint, Outlook)		
Communication	<p>Apply now: https://forms.gle/pfYKsKjimmuLdyrp7</p> <p>Note: Applications without job code won’t be accepted</p>		